

2020

Circle Ten Council COVID-19 Plan Overview



Circle Ten Council, Boy Scouts of America

Version 8.2

6/5/2020

The leadership of the Circle Ten Council has the health and safety of all Scouts, their families, staff, and general public as its highest priority and concern. This document was created to share with our local health departments the preparations and intentions Circle Ten Council has while operating our summer camps. Circle Ten Council will meet or exceed the standards set forth in the announcements made on the minimum health protocols for resident and overnight camps set by the State of Texas on May 18, 2020.

The following information has helped form the planning and implementation of enhanced procedures in Circle Ten Council camps.

1. **Age Impact.** It appears that COVID19 does not have a significant effect on those below the age of 20 and that comorbidities are not a major factor in COVID deaths below the age of 20. CDC nation-wide COVID deaths logged by age as of 25 April. 51 out of 37,308 nation-wide COVID deaths were people under 25 (includes those under 25 with comorbidities).

Data ... :	Start... :	End ... :	State ... :	Sex ... :	Age g... :	COVI... :	Total... :
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes	Under 1 y...	4	3,725
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes	1-4 years	2	723
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes	5-14 years	3	1,072
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes	15-24 years	42	6,385
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes	25-34 years	278	13,532
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes	35-44 years	707	19,539
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes	45-54 years	1,929	37,899
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes	55-64 years	4,688	91,146
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes	65-74 years	8,001	141,556
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes	75-84 years	10,196	177,917
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes	85 years ...	11,458	225,944
05/01/2020	02/01/2020	04/25/2020	United St...	All Sexes ...	All Ages	37,308	719,438

<https://www.cdc.gov/nchs/nvss/vsrr/covid19/index.htm>

Environment Impact. Heat 75°, humidity 80% and sunlight reduce the half-life of this virus from 18 hours to 2 minutes. Summer will have a major impact on this virus with even a greater impact as the temperature increases above 90. (Data from 23 April Daily White House COVID presentation)

Increased temperature, humidity, and sunlight are detrimental to SARS-CoV-2 in saliva droplets on surfaces and in the air				
CONDITION	Temp	Humidity	Solar	HALF LIFE
Surface	70-75°F	20%	None	18 hours
Surface	70-75°F	80%	None	6 hours
Surface	95°F	80%	None	1 hour
Surface	70-75°F	80%	Summer	2 minutes
Aerosol	70-75°F	20%	None	~60 minutes
Aerosol	70-75°F	20%	Summer	~1.5 minutes

In addition to the CDC information provided above, Circle Ten Council completes a rigorous national accreditation process each year (a summary of those topics is provided in the Appendix of this document). The following provides background to the BSA national standards.

BACKGROUND ON NATIONAL STANDARDS FOR CIRCLE TEN CAMPS

The BSA national camp standards are established to:

1. Promote the health, safety, and well-being of every camper, leader, visitor, and staff member while participating in a BSA-accredited camp.
2. Guide councils so that each camper and leader obtains a quality program consistent with the BSA brand.

The Circle Ten Council is responsible for maintaining the BSA national camp standards. The national camp standards are the foundation of the National Camp Accreditation Program, which assesses council and camp conformance with the requirements of the national camp standards.

Assessment and Accreditation

Each year, a national camp assessment team (for long-term camps and challenge/climbing courses and associated camp properties) or the council self-assessment team (for day camps, family camps, and camp properties) will visit the camp property or camp to assess whether it qualifies for accreditation. If the camp assessment team finds that the camp property or camp complies with the standards and Authorization to Operate and is appropriately implementing the continuous camp improvement program, it will confirm the camp property's or camp's accredited status. If there are issues, the team will work with the council to address them and implement appropriate measures for correction. Circle Ten Council annually complies with the national standards. **(See Appendix for a list of standards)**

National Camp Standards Link

<https://i9peu1ikn3a16vg4e45rqi17-wpengine.netdna-ssl.com/wp-content/uploads/2020/04/2020-NCAP-Standards-430-056-2.pdf>

Beyond the standards, Circle Ten plans to implement practices and precautions to help mitigate the risks associated with COVID-19 which are included in the following pages. We will be monitoring circumstances and adhering to guidance from the CDC, our departments of health, the office of the Governor, and other experts to determine whether programs need to be postponed or adjusted. We will comply with the State of Texas protocols outlined in the May 18, 2020 announcement by the governor.

PRE-OPENING PROCEDURES / UPDATES

Following are those items related to the COVID-19 preparations Circle Ten Council is undertaking to provide a safe, clean, and healthy outdoor experience for its participants. Please know that we are monitoring developments regarding COVID-19 both locally, at the state level, and through the [Centers for Disease Control and Prevention \(CDC\)](https://www.cdc.gov/).

- With just over 3,000 Cub Scout youth attending our camps; Cub Scout day camp is the single largest camping operation within the Circle Ten Council. These camps take place in various locations across our council; often at local parks, churches, and other community locations. With the availability of these locations in question this year and lack of being able to ensure proper safety, the Circle Ten Council has implemented an **alternative day camp plan**.

This plan will involve our Cub Scouts and their families doing a fun and engaging at-home day camp experience beginning May 15th - a **“virtual day camp experience”**. When the at-home experience is complete, the Cub Scout’s parent/guardian will then fill out an online form for that Cub Scout to receive his/her patch. In addition, the Cub Scout will be able to sign-up for several fun-filled one-day experiences in the last two weeks of June or several Saturdays in August to have an in-camp experience at one of our camps.

- Scouts BSA-Cub/Webelos resident camp (commonly referred to as summer camp) may have numbers of participants purposely reduced based on local, state, and federal guidelines in order to ensure that all youth, adults, and staff have a safe and fun camping experience. Other changes may be necessary to our 2020 resident/summer camping program and we will communicate those following State of Texas announcements.
- A **COVID-19 “At-Risk” Camp Participant Statement** and **Pre-Event Medical Screening Checklist** will be provided to each participant prior to camp and used to prepare attendees for their time at camp. (**See Appendix for both documents.**)

The processes and safety measures outlined in the following pages will be enforced and monitored throughout the summer camping season and will be adapted to meet all state and local requirements as needed. If at any point it is deemed “not safe” or not appropriate to host Scout camp, we will modify our planning and give notice as soon as possible to the participants and groups scheduled to attend.

OPENING CIRCLE TEN COUNCIL SUMMER CAMPS

Circle Ten Council is committed to maintaining a safe and healthy Scouting environment. Our dedication to the safety of our Scouts, leaders, and staff is paramount as we prepare to open summer activities.

Each family and person has the liberty to determine what level of summer activity they are comfortable with. This is a difficult time for everyone. Some believe that the nation is moving too fast. Others believe too slow. Some are angry. Some are scared. Please remember that a Scout is kind, friendly, and courteous. Please be respectful of others' opinions and decisions.

Below is information that may help you with your summer activity decisions (**see APPENDIX for FAQ's**):

With more data the state has made the decision to slowly open businesses that have been closed;

- Restaurants, retail stores, malls and movie theaters reopen at 25% capacity – May 1st
- Hair, nail and tanning salons open with restrictions – May 8th
- Fitness facilities and non-essential offices open with restrictions – May 18th
- Governor Abbott announces Phase 2 openings – May 18th
 - Childcare centers (including Boys & Girls Clubs/YMCA), massage and personal-care services, youth clubs, youth sports – May 18th
 - Restaurants increase to 50% capacity; bars, bowling alleys, zoos – May 22nd
 - Sports camps, Little League, all summer camps (including Scouting) – May 31st
- Governor Abbott announces Phase 3 openings – June 1st
 - Greater capacities are allowed in businesses, clubs, schools, restaurants
 - Professional and college sports are allowed to open training camps
 - Sporting events are allowed to happen while following established guidelines

The governor of the State of Texas, Greg Abbott, announced on May 18th that youth camps and sports activities can begin to take place **effective May 31st**. As a result, Circle Ten Council has determined it will hold our Cub Scout and Webelos resident camps and our Scouts BSA summer camps as scheduled. Our Cub Scout day camps will remain virtual.

PRIOR TO ARRIVING AT CAMP

Camp Readiness

Camps in Circle Ten Council will go through typical preparations for the summer season. Unlike previous years, there will be additional action items to complete before and during camp operations. Below are the additional items Circle Ten Council will be doing in 2020 to prepare (this list is not all-inclusive and is dynamic depending on state and local guidelines).

Enhanced Cleaning

All camping facilities used during each session/week of camp will receive an extensive cleaning from our camp staff and adult volunteers. Also, prior to the next session/week of camp.

Additional Cleaning Procedures

Cleaning procedure(s) *(based on current local and state recommendations)* have been developed and will be used at all camps. Circle Ten Council has several camps, not all camps have the same facilities and procedures. As such, each camp will clean and sanitize as necessary to meet health guidelines appropriate to each camp. ***Below are the areas identified for enhanced cleaning.***

For All Camps

- Pools – Cleaning of changing rooms after each rotation, class, etc.
- Dining Hall – Clean table surfaces, serving surfaces, doors, restrooms at dining hall, etc. after each meal rotation.
- Program Areas
 - Cleaning of program implementation equipment (tools, firearms, etc.) after each rotation, class, etc.
 - Shelters/picnic areas in program areas will be thoroughly cleaned by staff and/or adult volunteers daily.
- Shelters/Picnic Areas in Campsite
 - Camp staff will inspect daily to ensure that local groups clean shelter/picnic areas in campsites at least once daily (extra cleaning supplies will be issued to local groups and can be augmented with additional approved materials brought to camp by adult leaders) **(See Appendix for approved list of materials)**
 - Shelters/picnic areas in campsites will be thoroughly cleaned by staff and/or adult volunteers in between sessions/weeks.
- Restrooms
 - Camp staff will perform daily inspections to ensure that restrooms located in group sites are cleaned daily (extra cleaning supplies will be issued to local groups and can be augmented with additional approved materials brought to camp by adult leaders) **(See Appendix for approved list of materials)**
 - Restrooms in campsites will be thoroughly cleaned by staff and/or adult volunteers in between sessions/weeks.
- Staff Quarters
 - Staff members will be expected to clean their own specific living area at least daily (extra cleaning supplies will be issued to staff and can be augmented with additional approved materials brought to camp by adult leaders) **(See Appendix for approved list of materials)**
 - Camp management will inspect to ensure that all staff-specific quarters, housing, restrooms, etc. are cleaned at least daily.

- All staff-specific quarters, housing, restrooms, etc. will be thoroughly cleaned by staff and/or adult volunteers in between sessions/weeks.
- Shower Facilities
 - Groups camping adjacent to a shower facility will be assigned to clean on a scheduled basis with on-site staff supervision to ensure facility is cleaned properly. Each of the camp's shower facilities will be cleaned at least once a day.
- Kitchen
 - Kitchen staff will thoroughly clean all used kitchen surfaces throughout the day.
- Tents
 - Camp tents will be exposed to ultraviolet light and left to "air out" for 36 hours or more between sessions. Summer temperatures will exceed 80 degree most days.

Trevor Rees-Jones (TRJ) Scout Camp at Clements Scout Ranch

Below are items that will be specific to TRJ. Enhanced cleaning and sanitizing of these items are in addition to those items identified for **All Camps**.

- Horse Listing – *will update in compliance with guidelines from CDC, state and local entities:*
 - Saddles
 - Reins
 - Helmets
- Non-Pool Aquatics Listing – *will update in compliance with guidelines from CDC, state and local entities:*
 - PFDs
 - Canoes/rowboats
 - Kayaks/standup paddleboards
 - Motorboats
 - Paddles/Oars
 - Small boat sailing booms
 - Lifesaving equipment
 - Buddy tags

Jack D. Furst Aquatic Base at Camp Constantin

Below are items that are specific to Camp Constantin. Enhanced cleaning and sanitizing of these items are in addition to those items identified for **All Camps**.

- Non-Pool Aquatics Listing – *will update in compliance with guidelines from CDC, state and local entities:*
 - PFDs
 - Canoes/rowboats
 - Kayaks/standup paddleboards
 - Motorboats
 - Paddles/Oars
 - Water skis
 - Tow ropes
 - Small boat sailing booms
 - Lifesaving equipment
 - Buddy tags
 - Logrolling

Camp James Ray

- Non-Pool Aquatics Listing – *will update in compliance with guidelines from CDC, state and local entities:*
 - PFDs
 - Canoes/rowboats
 - Paddles/Oars
 - Lifesaving equipment
 - Buddy tags

NEW FOOD/DINING PROCEDURES

- Dining is an important part of any camp. Below is a listing of **additional** procedures that will be implemented in Circle Ten's dining halls in 2020.
 - **Dining hall procedures** have been modified to have lower attendance in the dining hall (based on current, at the time of camp, local health services, state guidelines, and/or CDC).
 - **Dining hall seating** has been modified to have appropriate social distancing standards met (based on current, at the time of camp, local health services, state guidelines, and/or CDC).
 - All staff serving food will meet the current State of Texas food handler requirements.

Dining Hall Operations

The dining hall refers to the location on camp that food is prepared, served, and consumed by participants and staff three times a day.

The dining hall procedure for 2020 will be different in the following ways:

- Participants and staff will eat in shifts to allow social distancing in the eating area, reducing the number of people under the roof at all times. We will work with State, local and CDC guidelines. This includes staff, participants and cooks (cook team, dishwashers etc.)
- All meals will be served cafeteria-style (served by certified staff) no self-serve buffet areas.
- Sealed disposable flat wear along with plates and cups will be used when at all possible. This will include a napkin, salt and pepper, knife, spoon and fork, plates, and cups.
- Each participant and staff will have their temperature checked while entering the dining hall each morning for breakfast.
- Parents and leaders will do an assessment each morning before going to the dining hall and will report any issues to a camp staff member as the unit approaches the dining hall and before entering.
- We will avoid large gatherings in front of the dining hall and use social distancing while waiting in line for temperature checks and receiving food.
- Tables, chairs, etc. will be disinfected between shifts and after each meal.
- Hand washing stations and sanitizer protocols will be in place upon entering and exiting dining hall.
 - **Camp-Specific Dining Hall Capacities**
 - Camp dining hall capacities will be adjusted to meet the current state guidelines as it relates to camps and dining-in.
 - **June Day Camp (500 max capacity)** – No more than 125 people at one time dining in the Camp Wisdom dining hall to allow for social distancing (or current local, state, or federal guidelines).
 - **TRJ (670 max capacity)** – No more than 167 people at one time dining in the TRJ dining hall to allow for social distancing (or current local, state, or federal guidelines).
 - **Constantin (1,000 max capacity)** – No more than 250 people at one time dining in the Constantin dining hall to allow for social distancing (or current local, state, or federal guidelines).
 - **James Ray (460 max capacity)** – No more than 115 people at one time dining in the James Ray dining hall to allow for social distancing (or current local, state, or federal guidelines).

ADDITIONAL SUPPLIES/ITEMS

Circle Ten Council's commitment to health and safety is a top priority, the following items will be added to the supplies of each camp (in addition to the supplies normally maintained at camp).

- **Purchase of Additional First Aid and Screening Supplies**
 - Purchased 18 touchless thermometers and 8 oximeters to help our on-site medical professionals with screening for COVID-19.

- Camp-Specific
 - June day camps – 2 oximeters, 2 touchless thermometers
 - TRJ - 2 oximeters, 4 touchless thermometers
 - Constantin - 2 oximeters, 4 touchless thermometers
 - James Ray - 2 oximeters, 4 touchless thermometers
- **Purchase of Additional PPE**
 - Circle Ten Council will purchase specific PPE for its staff to ensure that staff will be able to safely perform specific job-related functions at camp to help prevent the spread of germs.
 - The council will also purchase PPE items for campers doing **select program-specific tasks** where PPE is needed (example – gloves and masks for First Aid Merit Badge. *(note: staff and campers will have general use PPE per camp and staff supply list).* **(See Appendix for approved list of PPE materials)**)
- **Additional Handwashing/Sanitization Stations**
 - Currently, each campsite and most programs have handwashing stations. Where needed, new handwashing stations are being constructed to ensure that all program areas have handwashing stations. Should there not be a dedicated handwashing station, alternative arrangements will be made to ensure that all participants can sanitize their hands prior to and post-rotation at program areas.

CAMP OPERATION MODIFICATIONS

The following are modifications being made to all camp operations. These changes are dynamic and will be implemented in compliance with state and local agency guidelines.

- Participants will be instructed to maintain at least **6 feet of separation** as much as possible (or whatever the recommendation is at the start of the camp session).
- **Limit capacity** of class / activity size. Utilize space available in the most efficient way possible to allow for social distancing.
- Each participant will be encouraged to bring their own camp chair to their classes as **social distancing** will not allow more than 4 participants per picnic table
- **Water Bottles** – We provide all youth with water bottles and we will require all participants only use their own water bottle at camp. Adults are expected to bring their own water bottles. Individual names will be printed on all water bottles by participants and staff.
- **CHECK-IN PROCEDURES** have been modified at each camp to allow for the screening process **(see Appendix)**.
- **Check-in Screening** – In addition to the standard BSA Medical Form parts A, B, and C **(see Appendix)**, upon arrival to camp all staff and participants will be screened by submitting a standardized questionnaire and their temperature will be taken. Those

who fail the screening will be refused entry and will be asked to leave camp immediately.

- **Sickness at Camp** – Participants presenting with symptoms of COVID-19 will be temporarily quarantined and sent home immediately.
- All parents must fill out a **“Commitment to Transport”** that requires their written acceptance that they will provide transportation for their youth should that youth be identified as someone who needs to be sent home. **(See Appendix)**
- **Visitors** – There will be no family visitors during the camp session. If a unit is changing adults during the week, each new adult will need to check in at the office and complete pre-screening procedures.
- There will be no Family Night/Activities held this summer.
- Once an individual (youth or adult) has checked in to camp they should not plan to leave the property. Readmittance to camp will be on a very limited basis and units should plan accordingly.
- **Hand-washing** – As a Scout is Clean, we will direct participants to thoroughly wash their hands often. We are installing additional hand washing and sanitizing stations.
- **Personal protection equipment (PPE)** – A Scout or leader is encouraged to bring their own supply of hand sanitizer, face mask, and /or gloves as they deem necessary.
- **Group Shower Houses and Group Restrooms** – Group shower houses and group restrooms located in common camp areas will be cleaned three times per day.
- **Camp Sanitation Personnel** - We will ask for volunteers from our attending adults to serve as a “Camp Sanitation Personnel.” This group of volunteers will be provided detailed instructions, equipment and materials to clean and sanitize all parts of camp.
- **Camp Commissioner** will maintain a duty roster of these “Camp Sanitation Personnel” and hand out assignments to specific parts of camp each morning after breakfast.
- **Protective Gear** – We will review the best methods for the use of gloves, masks, etc., while on our properties.
- **Camp Equipment** – We will properly sanitize all community and reusable program equipment after each use. This includes teaching and visual aids (posters, sample items), tools, terrariums, aquariums, tables, benches.
- **Computer lab** – We will spray and wipe each keyboard, mouse, CPU, and monitor with disinfectant.
- **Welding** – Welding station will be sprayed with disinfectant and the welding masks and equipment will be wiped down with disinfecting wipes.
- **Shooting sports** -
 - **Rifle Range** – Each Scout on the firing line will be given a disinfectant wipe to wipe down each rifle, ammo block, safety glasses, hearing protection, and shooting stand
 - **Shotgun Range** – Each Scout that participates will be given a disinfectant wipe to wipe down each shotgun, ammo block, safety glasses, hearing protection, and shooting stand after use.
 - **Archery range** – Each Scout on the firing line will be given a disinfectant wipe to wipe down each bow, arrow, safety glasses, and target stand

- **Waterfront** – After each use, every boat (canoe, rowboat, stand-up paddleboard, sailboat, motorboat) will be drained of any water and then set face up to dry in the sun. As it is drying, each boat should be sprayed with disinfectant and left untouched per the label instructions
 - Oars and paddles will also be stored blade down and all shafts and handles should be wiped with disinfectant wipes
 - Participants are encouraged (not required) to bring their own US Coast Guard type III approved lifejacket to participate in aquatic activities

FROM <https://www.lifejacketassociation.org/life-jackets/covid-19-virus-cleaning-storing-your-pfd/>

- **Adjusting of Weeks of Operations** – Due to uncertainty of local, state, and federal agencies, Circle Ten Council may need to move its traditional starting week/session of the summer camp to ensure adequate preparation time for a safe camping experience. If this happens, those units/families affected will be given the opportunity to move to a different week/session, transfer monies paid to a summer camp in 2021, or receive a 100% refund.
- **Adjusting of Camp Operation Hours**
 - Camping schedules will be adjusted to reduce and/or eliminate non-emergency visitors (i.e. family nights) and overall sessions will be shortened to allow a workday in between to ensure that an enhanced cleaning of all of camp takes place.
- **Modification of Program Areas**
 - Where possible, Circle Ten Council has made classes smaller, added additional staff, and has ensured that program areas meet local, state, or federal guidelines for social distancing.
- **Adjusting Camp Capacities**
 - Camp capacities have been adjusted to meet local, state, and federal guidelines as it relates to dining in. The guidelines will be monitored and, should they change, the camp will change accordingly. In response to this, Circle Ten Council has adjusted total camping capacities to ensure that campers and staff have a quality experience given the new limitation on dining.
- **Additional Staff Training**
 - It is important that all Circle Ten Council camp staff know about the general signs of COVID-19 and preventing the spread of COVID-19. Training about COVID-19 will be conducted for all staff.
 - **Day Camps** – Prior to any of the one-day at-camp experiences there will be an onsite orientation for all staff outlining all 2020 policies towards COVID-19 prevention (i.e. cleaning, social distancing, etc.).

For staff cleaning on off days, there will be an orientation for cleaning procedures.

- **Resident Camps** – The onsite medical professional will have completed a formal course in identifying signs of COVID-19. All staff will attend a general session in which identifying the signs of COVID-19 and preventing the spread of COVID-19 are discussed. Finally, all staff will attend a general session that outlines all 2020 policies towards COVID-19 prevention (i.e. cleaning, social distancing, etc.).
- **Modification of Visitor Policy at Camp**
 - Visitors are defined as anyone who is not a youth participant, adult participant, staff, or vendor. Programs will be adjusted to eliminate non-emergency visitors (i.e. removal of family nights, guest instructors, etc.). All visitors will have a screening/temperature check as well as oximeter reading when arriving at camp along with collection and review of the governmental pre-screening self-assessment. This is in addition to all other documents needed to check into camp.
- **Units Attending Camp**
 - Medical Information **(SEE APPENDIX FOR ALL UPDATED HEALTH LODGE PROCEDURES)**
 - All units will need to ensure that all participants coming to camp are prepared with a governmental pre-screening self-assessment tool and, where necessary, a doctor recommendation to attend the specific camp. The pre-screening assessment tool, done 24 hours prior to arrival on camp, will be brought to camp as part of check-in documentation, i.e. *Commitment to Transport Plan*, etc.
 - All Medical Forms are completed for all attendees (Scouts, leaders, parents, visitors, etc.)
 - All COVID-19 Screening Form are completed for all attendees (Scouts, leaders, parents, visitors, etc.) (**See Pre-Event Medical Screening in Appendix**)
 - Participants must have current medical information and must provide **BSA's annual health and medical record (AHMR)**. (**See Appendix for updated COVID-19 information**)
- **Unit Sanitization Supplies**
 - Units will be supplied necessary items and encouraged to augment those supplies by bringing approved supplies from home (**See approved Unit Sanitation Supply List in Appendix**)

- **Leaders Attending Camp**
 - All adults attending camp will need to meet already existing BSA requirements as it relates to medical screenings. In addition to this, they will also need to have a governmental pre-screening self-assessment tool and, where necessary, a doctor recommendation to attend the specific camp. The pre-screening assessment tool, done 24 hours prior to arrival on camp, will be brought to camp as part of check-in documentation.
 - All leaders will need to ensure that they have reviewed the *Camper Equipment Checklist*. In addition to this, all leaders will need to review the *2020 Supplemental Camper Equipment Checklist*. (See Appendix for both documents.)
- **Family-Specific *Commitment to Transport Plan* (See Appendix)**
 - All leaders should have a completed *Commitment to Transport Plan* to turn-in as part of the check-in process.
 - Day Camp – Does not apply due to a parent/guardian being at camp with each Scout.
- **COVID-19 “At Risk” Camp Participant Statement (See Appendix)**
 - Please review the statement, sign and bring to camp with your camp medical form.
- **Modification of Camp Check-In Schedule (SEE APPENDIX FOR ALL UPDATED HEALTH LODGE PROCEDURES)**
 - Screening and temperature check, as well as oximeter readings, will be taken each week on all participants and staff when arriving at camp along with collection and review of governmental pre-screening self-assessments. This is in addition to all other documents needed to check into camp.
- **Modification of Sick Camper Protocol (SEE APPENDIX FOR ALL UPDATED HEALTH LODGE PROCEDURES)**
 - Several modifications will be made in 2020 to align procedures with COVID-19 restrictions at our camps. Listed below are those new procedures which are in addition to already established procedures/requirements.
 - Temperature and oxygen level for any health lodge patients at camp (during camp)
 - Anyone entering the health lodge for medical treatment, regardless of the situation, shall have screening/temperature checked as well as oximeter reading taken prior to leaving the medical lodge.

- **Instituting Temporary Quarantine (SEE APPENDIX FOR ALL UPDATED HEALTH LODGE PROCEDURES)**
 - Anyone experiencing symptoms of COVID-19 and/or having an abnormal screening/temperature check and/or oximeter reading shall be placed in temporary quarantine at camp until the issue is resolved (recheck for normal signs, removed from camp, etc.). In addition, anyone leaving camp for any reason shall have to complete a pre-screening self-assessment tool and screening/temperature check as well as oximeter reading prior to being allowed to return to normal camp activities.
- **Enhanced Cleaning in Between Each Session of Camp**
 - Camping schedules will be adjusted to allow camp staff and/or adult volunteers to thoroughly clean in between weeks/sessions, each week/session will be ending one day earlier than originally planned.
- **Review and Updating of Procedures and Communicate to Coming Sessions of Camp**
 - After each session/week of camp there will be a review by on-site staff on all newly added 2020 procedures with updates made to those procedures based on feedback from staff and, where possible, implemented by camp management.

Dynamic - Living Document

The measures above are intended to be above and beyond all current standards, measures, rules, etc. currently applicable to the associated camp type of Circle Ten Council where the camp resides. The measures above are part of a living document and shall be updated as needed and approved by the necessary governing body of the council.

APPENDIX

Pre-Event Medical Screening Checklist

Use this checklist to assist in identifying potentially communicable diseases before event participation.

The intent of this checklist is to review with each youth and adult participant their current health status, both before departure and upon arrival at the event. Anyone entering a camp or event — including visitors, vendors, etc. — should be screened using this checklist.

- ☐ Yes ☐ No Have you been in contact with anyone who has COVID-19?
- ☐ Yes ☐ No Have you or anyone you have been in close contact with traveled on a cruise ship, internationally, or to an area with a known communicable disease outbreak in the last 14 days?

If the answer is “yes” to either of these questions, the participant must stay home.

- ☐ Yes ☐ No Are you in a higher-risk category as defined by the CDC guidelines?
- If the answer is “yes” to this question, we recommend that you stay home. Should you choose to participate, you must have approval from your healthcare provider and then proceed to the symptom decision tree below.

If the above answers are “no,” proceed to this symptom decision tree.

- ☐ Shortness of breath
- ☐ New or worsening dry cough
- ☐ Fever of 100.4° or greater
- ☐ Flu-like symptoms
- ☐ Vomiting
- ☐ Diarrhea
- ☐ Loss of taste or smell

NONE

- ☐ Cough
- ☐ Unexplained extreme fatigue or muscle aches
- ☐ Rash
- ☐ Sore throat
- ☐ Open sore

YES to any ONE symptom

YES to any TWO or more symptoms

THE PARTICIPANT MUST STAY HOME
These symptoms are associated with communicable diseases and the participant **MUST** stay home until medically cleared by their health care provider.

COVID-19 “At-Risk” Camp Participant Statement

MUST BE COMPLETED AND BROUGHT TO CAMP

Name _____ Unit Type & Number _____

Your safety and the safety of all our members, volunteers, and employees is the Circle Ten Council’s top priority. While there is still much uncertainty regarding COVID-19, we are monitoring the information provided by health experts and government agencies to help keep safe those who choose to come to camp this summer.

Our council leaders continue to coordinate with state and local health departments to ensure we are informed of and comply with their guidance to mitigate the risks of COVID-19 being contracted at camp.

Our mitigation plan includes:

- Pre-attendance education,
- Health screening conducted by your unit prior to travel to our camp, including a temperature check.
- Health screening upon your arrival at camp conducted by our camp health officers, which will also include a temperature check.
 - Note: should anyone in the unit not pass the arrival screening, the entire unit will not be allowed to enter camp.
- Limitations on visitors in camp.
 - All visitors will be screened upon arrival before entry to camp.
- Hygiene reminders while at camp.
- Extra handwashing /sanitizer stations throughout camp.
- Dedicated staff to clean and disinfect high-touch surfaces and shared program equipment.
- An emergency response plan that includes an isolation and quarantine protocol should a person at camp develop symptoms of COVID-19 or other communicable disease.
- Check-ins with each unit one week and two weeks after the unit leaves camp to determine if any participants have developed symptoms.

These precautions are important, but these efforts cannot eliminate the potential for exposure to COVID-19 or any other illness while at camp. Experts have said that people with COVID-19 may show no signs or symptoms of illness, but can still spread the virus, and people may be contagious before their symptoms occur. The fact is that someone with COVID-19 may pass the required health screenings and be allowed into camp.

We also know the very nature of camp makes social distancing difficult in many situations and impossible in others.

Information from the Centers for Disease Control and Prevention (CDC) states that older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19. *If you are in this group, please ensure you have approval from your health care provider prior to attending camp.*

Every staff member, volunteer, and Scouting family must evaluate their unique circumstances and make an informed decision before attending camp. We hope this information will be helpful as you make that choice.

Signature of Parent / Guardian /Adult

Date

AHMR Summer 2020 Exception

Background

The BSA's annual health and medical record (AHMR) currently requires completion / update annually for all participants, in all Scouting events. Parts A and B are a consent, authorization / risk acknowledgement and a detailed health history. Part C, the pre-participation physical is recommended for all participants but required for any event lasting over 72 hours, including traditional resident camping. Part C is valid to the end of the 12th month that it was completed in. For example, a Part C examination done on February 1, 2019 would be valid until February 29, 2020.

We understand that physical exams may be difficult to obtain in some parts of the country because of COVID-19. We also realize that this may present a hardship for some participants that typically schedule their physical exams prior to the camping season. In light of COVID-19, the following guidance is being provided and will be in effect until August 31, 2020. *The following one-time exceptions will only apply to BSA Accredited Council Camps and BSA High Adventure Bases.*

Note: Participants that have a valid, completed AHMR Parts A, B & C (NCAP HS-503) within 12 months of camp need no exception.

Participants with a Part C completed on or after February 1, 2019.

-
- Validity of any Part C completed on or after February 1, 2019 is extended until August 31, 2020.
 - Update Parts A and B of the AHMR within two weeks of your departure to camp. Download here: <https://www.scouting.org/health-and-safety/ahmr/>

Participants with no Part C or one prior to February 1, 2019, including new members.

-
- Attach a completed alternate exam (sports, school, annual well exam at pediatrician) completed on or after February 1, 2019. This will be accepted as a valid Part C until August 31, 2020.
 - Update Parts A and B of the AHMR within two weeks of your departure to camp. Download here: <https://www.scouting.org/health-and-safety/ahmr/>

If a participant does not meet the criteria above, the following are options to consider to obtain an examination:

- *Telephonic well appointment* – Conducted with an individual's existing health care provider (HCP) to complete the AHMR Part C exam and examiners signature virtually.
- *Professional or Compliance well exams* - Adult participants whose profession requires regular well or compliance exams (emergency responders, pilots, etc.) may also be able to complete the exam requirements by having the conducting HCP complete Part C either during those well checks or telephonically.

AHMR Summer 2020 Exception

- *Local Community clinic or alternative HCP* - If primary HCP is unavailable, use alternatives / clinics in the local community such as alternate HCP, CVS, Rite Aid, Care Now, etc.
- *Council Organized Well Exams* - organized well examinations coordinated with the Council Health Supervisor (CHS) and/or local resources.

Individuals with higher risk for severe COVID-19 as defined by the Centers for Disease Control and Prevention (CDC).

We would recommend that in the summer of 2020, this group stay at home. The model risk acknowledgement and pre-event medical checklist [680-057](#) includes the following guidance:

Information from the Centers for Disease Control and Prevention (CDC) states that older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19. *If you are in this group, please ensure you have approval from your health care provider prior to attending camp.*

We would also encourage anyone whose medical condition or history has significantly changed since their last physical exam have approval from their health care provider prior to attending camp.

Standard and COVID-19 Camper Equipment Check List

We suggest that each item of clothing and equipment be labeled with the Scout's name, address, and troop number. This will be helpful in returning lost items to their owners.

Scout Uniform

- Official shirt
- Official shorts/long pants
- Scout belt
- Scout socks (2 pair)
- Scout hat (if part of troop uniform)
- Camp uniform (USED DAILY – 6 DAYS)
- Camp or troop t-shirts
- Socks (3 – 5 pair)
- Swim trunks
- Raincoat or poncho
- Underwear
- Hiking shoes and tennis shoes (closed-toe)

Necessary Equipment

- Bath towel and soap with container
- Shower shoes (closed-toe)
- Toothbrush and toothpaste
- Comb or brush
- Drinking cup
- Water bottle
- Lightweight sleeping bag or 2 sheets and 1 blanket
- Cot or sleeping pad (Camp does not provide cots)
- Sleepwear
- Flashlight (extra batteries)
- Religious materials
- Boy Scout Handbook
- Small backpack (book bag)
- Notebook paper and pencil or pen
- Jeans (only if horseback riding)
- Insect repellent (non-aerosol)
- Hat or cap
- Sunscreen
- COMPLETED Annual Health and Medical Record (680-001) – including doctor's signature
- Individual First Aid kit

Optional Equipment

- Wristwatch
- Sunglasses
- Personal first aid kit
- Musical instrument
- Sewing kit
- Pocket knife
- Binoculars
- Clothes line (and clothes pins)
- Work gloves
- Battery operated fan and extra batteries
- Survival kit (for Wilderness Survival merit badge)

- Fishing pole and tackle (license if 17 or older)
- Spending money
- Ear plugs
- Water shoes
- Day pack or fanny pack
- Camp box or locker with lock
- Small rug or mat

NOT SUGGESTED

- Cell phone
- MP3 Player
- Other electronic devices
- Collections of value
- Other valuables

DO NOT BRING

- Fireworks
- Firearms
- Valuables
- Alcohol or drugs
- Sheath knife
- Pets (including parents' night)

Recommended Camper Equipment Additions for COVID-19

- One-week supply of personal hand sanitizer
- One-week supply of disinfectant wipes (Wet-Ones or similar wipe)
- Personal, reusable face mask and gloves (if desired)
- Personal tent
- Camp Chair

Standard Unit Camp Equipment Check List

What to bring -We suggest that each troop bring these items to camp. Please label each item with your troop number. This will be helpful in returning lost items to the troop.

Necessary Equipment

- US Flag
- Troop flag
- Patrol flag
- Troop library
- Troop first aid kit
- Rake
- Shovel
- Broom
- Troop bulletin board
- Rope (for camp gadgets and knot instruction)
- Axe yard items (hand axe, bow saw, sharpening stone, etc.)
- Secure (lockable) storage bin
- Water containers
- Drinking cups
- Ice cart
- Lanterns
- Trash Bags

COVID-19 Suggested Additional Unit Camp Equipment Checklist

Recommended additions to the Unit Equipment Checklist to augment cleaning supplies and materials at camp.

- Spray bottles for bleach solution
- Bleach
- Rags and/or Clorox or Lysol Wipes to sanitize often touched surfaces
- Hand Sanitizer (recommended 1-gallon size for campsite)
- Disinfectant wipes (like Wet-Ones)
- Mop
- Broom
- Paper towels
- Antibacterial hand soap
- Non-aerosol disinfectant spray
- Extra camp chairs

Parental Commitment to Transport

To be completed and submitted to camp upon arrival

I understand that any time during my child's stay at a Circle Ten Council Summer Camp Program I may be called on to transport my camper (youth or adult) from camp for medical reasons. I commit to being available for the duration of the session by phone should I need to be contacted by the camp management team. Furthermore, upon consultation with the camp management team I agree to pick up my participant within 8 hours of being contacted. I will also provide a second level contact to be prepared for unforeseen circumstances.

Participant Name

Unit Type & Number

Signed

Date

Primary Contact Name

Phone

Secondary Contact Name

Phone

Staff Equipment Check List

We suggest that each item of clothing and equipment be labeled with the Scout's name, address, and troop number. This will be helpful in returning lost items to their owners.

Scout Uniform

- Official shirt
- Official shorts/long pants
- Scout belt
- Scout socks (2 pair)
- Scout hat (if part of troop uniform)
- Camp uniform (USED DAILY – 6 DAYS)
- Camp or troop t-shirts
- Socks (3 – 5 pair)
- Swim trunks
- Raincoat or poncho
- Underwear
- Hiking shoes and tennis shoes (closed-toe)

Necessary Equipment

- Bath towel and soap with container
- Shower shoes (closed-toe)
- Toothbrush and toothpaste
- Comb or brush
- Drinking cup
- Water bottle
- Lightweight sleeping bag or 2 sheets and 1 blanket
- Cot or sleeping pad (Camp does not provide cots)
- Sleepwear
- Flashlight (extra batteries)
- Religious materials
- Boy Scout Handbook
- Small backpack (book bag)
- Notebook paper and pencil or pen
- Jeans (only if horseback riding)
- Insect repellent (non-aerosol)
- Hat or cap
- Sunscreen
- COMPLETED Annual Health and Medical Record (680-001) – including doctor's signature
- Individual First Aid kit

Optional Equipment

- Wristwatch
- Sunglasses
- Personal first aid kit
- Musical instrument
- Sewing kit
- Pocket knife
- Binoculars
- Clothes line (and clothes pins)
- Work gloves
- Battery operated fan and extra batteries
- Survival kit (for Wilderness Survival merit badge)

- Fishing pole and tackle (license if 17 or older)
- Spending money
- Ear plugs
- Water shoes
- Day pack or fanny pack
- Camp box or locker with lock
- Small rug or mat

NOT SUGGESTED

- Electronic equipment not suitable for outdoor conditions
- Other electronic devices – video games, etc.
- Collections of value
- Other valuables

DO NOT BRING

- Fireworks
- Firearms
- Valuables
- Alcohol or drugs
- Sheath knife
- Pets (including parents' night)

Recommended Staff Equipment Additions for COVID-19

- Personal supply of personal hand sanitizer
- Personal supply of disinfectant wipes (Wet-Ones or similar wipe)
- Personal, reusable face mask and gloves (if desired)
- Camp Chair
- Program specific equipment needed for personal use at job assignment

Circle Ten Council Summer Activities

COVID-19 FAQ's

UPDATED 5/12/20 – These FAQ's will be updated as needed and will show a red star *.

Camping this Summer

The leadership of the Circle Ten Council has the health and safety of all Scouts, their families, staff, and general public as our highest priority and concern. We appreciate your patience as we navigate this situation as best we can. We will be monitoring circumstances and adhering to guidance from the CDC, our departments of health, and other experts to determine whether programs need to be postponed or adjusted. Thankfully we have an excellent working relationship with our county's Department of Health, our Enterprise Risk Management Committee and our national accreditation teams. Additionally, our staff and volunteers are working with these agencies and many others to ensure that we are fully prepared to continue to offer the same values-based, mission-driven summer camp experience that we have been providing for over 100 years.

Q: Will there be resident/summer camp this summer? YES. We'll be tracking the CDC, state, and local recommendations carefully as things progress. If restrictions will impact camp operations or availability, we will be in touch with reservation holders before their arrival to discuss appropriate steps.

Q: Can I still make camping reservations? Yes, camping reservations are ongoing. If current COVID-19 restrictions continue, we'll be in touch with reservation holders before their arrival to discuss appropriate steps.

Q: Will there be day camp this summer? Yes, day camp will occur. Day camp plans have changed, and now include a “**virtual day camp**” and multiple outdoor sessions at Camp Wisdom and Camp James Ray in the month of June and August.

Q: Does Circle Ten Council have any virtual opportunities to keep my kids engaged?

Yes! We're making sure all the Scouts who are home right now have plenty of opportunities for engaging educational and recreational experiences. In addition to the newly announced virtual day camp for Circle Ten Council, we are also providing council camp-in's, online merit badge classes, online troop and pack meetings and other Scouting at-home programs and opportunities. **You can find information on all virtual opportunities at bit.ly/C10MeritsAtHome or on <https://www.facebook.com/groups/CircleTenCouncil>**

Q: Will there be special efforts made in the council camps to keep them clean and sanitized?

Yes, the ranger and camp staff of each camp are and will be conducting extra cleaning efforts. All camping facilities have been deep cleaned in preparation of your arrival. We will continue to monitor the information provided to us by the Department of Health and CDC and apply best practices.

Q: How will you keep Scouts safe at summer camp? Health and safety is our primary concern, it is important to us that people at camp stay healthy and are well cared for if they become ill. Upon arrival at any camp facility each participant will be medically screened by certified health professionals which will include individual temperature checks and general health assessment. We will have and act on the latest information from the CDC, state, and local health agencies regarding best practices on screening procedures for campers as they arrive. Weekly operations have been modified to eliminate gatherings beyond current guidelines. (Different approaches to flag ceremonies, dining halls, campfires, and other camp-wide events).

Q: What is BSA's policy on social distancing in a tenting environment when camping? With safety in mind and based on guidance from national and local health officials, the Boy Scouts of America (BSA). There is no formal policy on social distancing in tents, just as there is no prohibition on tenting alone if logistics can accommodate that request. Our campsites currently accommodate separation of tents and participants can bring their own tent if desired.

Q: Will I be refunded if my camp session is cancelled by Circle Ten Council? Yes. If your session is cancelled by Circle Ten Council please choose from the following options:

- Save the funds as a credit to be used in 2021:
 - We'll hold the credit in your UNIT account (good for 2 years from your scheduled visit)
- Or receive a full refund for the amount paid

Q: What if I cancel my unit's reservation early and my session is held as usual? Do I get a full refund? Yes. If you are not planning on attending your session and you contact your unit leader and Michael.Prachar@scouting.org at least seven (7) days before your session start date, you will receive a full refund of fees paid.

Q: Is there going to be a pre-camp leader's meeting? Yes. The meeting will be virtual this year. Registration links will be provided soon. Go to the I-Hub, Facebook or website for additional details on leaders meetings and camp information.

Camp Constantin - May 14th

Camp TRJ - May 12th

Cub / Webelos Resident Camp (Camp James Ray)- May 12th

Q: What kind of safety guidelines will you be following at camp? The health and safety of our participants is important to us. Our camps are nationally accredited and held to high standards. All participants will be required to come to camp healthy and able to participate. Unit leaders will work in concert with camp management to ensure compliance. Health and safety guidelines provided by the state and CDC will be put into practice. Any Scout that arrives at camp physically ill will not be admitted and sent home immediately.

***Q: Will I have to provide any additional health information to come to camp?** Yes, we are working with local and state agencies to understand any prescreening guidelines, a Pre-Event Screening worksheet is included in the CTC COVID-19 Camp Plan of Operation and will be made available to all camp participants. Information will be shared with reservation holders as it becomes available and updated on council communication channels. A current Annual Health and Medical Record is strongly recommended but alternative options are now available. See the AHMR Summer 2020 Exception document in the CTC Camp COVID-19 Plan of Operation. Details will be shared on CTC communication channels.

Q: Will there be changes to the dining hall operations? Yes, units will be assigned mealtimes to limit the occupancy of the dining hall. Tables will be arranged to create spacing and table occupancy will be limited. All food will be served in a buffet style by staff adhering to local and state guidelines for safe food handling. The council will continue to follow guidelines from local and state health agencies and adjust as needed.

Q: What will the check-in process look like? As is standard in previous years, each unit must check in to camp. This summer there will be a few additional requirements that may include health prechecks, self-assessments, and screenings. Details of exactly what will be needed and the process will be communicated as soon as local and state agencies have published required guidelines.

Q: Will staff be screened and need to comply with state and local guidelines? Yes. The staff at each camp will be screened as provided for in any local and/or state guidelines. Those guidelines are still being drafted by various agencies. Staff will be notified as information becomes available.

Q: Will there be specific procedures for staff or participants if they become ill or present any symptoms? Yes, each camp will have specific procedures to follow in the case of someone becoming ill or showing symptoms. Guidelines from local and state agencies are being drafted and will be put into place as they become available.

***Q: Will I still need to get an Annual Health and Medical Record PART C for camp over 72 hours?** Yes. BSA's Annual Health and Medical Record Forms Part A and Part B are required for day camp outdoor sessions and Cub Scout/Webelos resident camp. Parts A, B, and current Part C is for Scouts BSA resident camp and is strongly recommended. See the AHMR Summer 2020 Exception document in the CTC Camp COVID-19 Plan of Operation. Details will be shared on CTC communication channels.

***Q: My Scout was unable to get a physical scheduled (Part C) with their doctor due to the virus restricting doctor visits. Can we use their medical form from last year, even if it is technically expired?** Please refer to the AHMR Summer 2020 Exception document in the CTC Camp COVID-19 Plan of Operation. Details will be shared on CTC communication channels.

Q: Since the council office is closed, if I make my payment by mail will it be processed? Yes. All payments will still be processed. As of May 4th, our council offices will be open for limited service from 10:00 a.m. to 3:00 p.m. M-F. Therefore, you may drop off your payment if you prefer.

Q: Should I continue to make camp payments if there is a chance camp could be cancelled?

Yes, our camping department will be invoicing units for camp payments. We understand this is a challenging time for families, so we have extended the payment deadline to May 29th and have created an option for deferred payment opportunities. Please reach out to the camping department Michael.Prachar@scouting.org if your unit will need to adjust their payment plan. Based on the latest information available, our expectation is that camp will occur as scheduled.

Q: What if I have individual families who want to cancel early due to their fear of the virus?

We would encourage all families to wait to make a final decision until we know more in regards to COVID-19 and its impact. If you are not planning on attending your session, please contact your unit leader and Michael.Prachar@scouting.org for a full refund of fees paid. All refunds will be paid to original payee.

Q: Can I transfer my unit's reservation to 2021 summer camp? Yes. If your unit feels it best to move their current registration due to COVID-19, we will transfer the unit reservation.

Q: Our families are asking if they can delay making their payment for camp right now since things are so uncertain for them. What can we do? We understand this is a challenging time for families, please reach out to Michael.Prachar@scouting.org. We will work with units in need to adjust payment plans at no penalty. We have a **deferred payment plan** that your unit or individuals may want to take advantage of.

Q: What if I have to cancel our unit's reservation because we were unable to hold our unit fundraiser and can't make our camp payment? Before cancelling your unit's camp experience, please reach out to Michael.Prachar@scouting.org to discuss options. We have recently launched a virtual camp card sale through June 30th and have a **campership program** which offers assistance of up to 50% for families, or you may take advantage of the **deferred payment plan**.

Q: How do I get updated on further communications about summer camp status and COVID-19? We plan to update these FAQs as often as necessary to keep up with the changing COVID-19 situation. So, please plan on checking back often. We also use email, Hub, newsletters, and our council Facebook group to communicate with our members. If you have any questions or concerns, contact Michael.Prachar@scouting.org – please add “Camp Question” in the subject line and be specific with your question.

Below are additional FAQs related to the opening of our summer camps. If you have additional questions, reach out to your district executive or circle.ten@scouting.org.

Q: Why did Circle Ten Council decide to open summer camp, when many other BSA councils have cancelled their summer camps?

We know summer camp is a very positive experience and the safety of our Scouts and staff is always our top priority. We were not able to open all summer camp programs. We moved all day camps to virtual experiences because we could not find a way to comfortably proceed, especially given those programs were utilizing third party facilities.

Our Circle Ten Council-owned resident camps will look and feel much different from anytime before – they are much smaller to allow for social distancing, we have many new procedures to work safely within this new environment. Other councils may not have invested as heavily in their camp facilities as we have and may not have the financial resources to adjust to this new environment. Our recent investments in much larger dining facilities, program areas, individual shower/restroom facilities and handwashing stations have greatly helped us be able to operate in this new environment. We have also greatly limited the amount of campers attending each session.

Q: Will Scouts share tents at summer camp?

Scouts will continue to utilize our large platform tents designed for two people. Due to the restricted number of residents, many will choose to tent alone given the excess number of available tents. In addition, we have encouraged Scouts to bring their own tents if desired.

Q: Will Scouts have to wear face coverings?

In some situations where social distancing is not possible, Scouts may have to wear a face covering. The majority of our program areas are outside and very flexible for space. We are asking our Scouts to bring their own camping chair in order to allow for social distancing in the program areas.

Q: How will you social distance in the dining halls?

We will limit the amount of people dining in the dining halls to no more than 25% of capacity, as was designated for restaurants in the first phase of the state reopening guidelines. Each camp will keep track of how many people are in the hall at one time. We are prepared to have two separate shifts for each meal session, with cleaning in between each session. The way in which we serve meals has also been modified.

Q: Are Scouts and leaders screened when they arrive and before they enter camp?

Yes, entrance to camp will be tightly controlled. Anyone entering camp must be screened, sign a statement about their health, have their temperature checked and will include additional procedures as directed by the state and CDC. Unfortunately, this means no family nights during camp sessions and the staff will be staying at camp without the ability to leave on their days off.

Q: How did you make the decision to open camp?

This was not an easy decision. A team of volunteers and staff, including our Enterprise Risk Management committee reviewed the guidelines shared by the CDC and the Governor of Texas.

The team then added additional safety protocols to be implemented. The plan was submitted to the county health departments where our camps are located.

While we know there are concerns about opening, we also know there are concerns for our children having a sense of normalcy in their lives. It was determined that we could offer that sense of normalcy through Scout camp for those families that were comfortable with it. The families who aren't comfortable with it have the option of a full refund of their previously paid camp fees.

Q: Aren't you concerned with the adults that will be in camp? What about the concern of the youth bringing it home to their families?

We are very concerned for all who will be in attendance at our summer camp, as well as those who will be exposed to someone who attended our summer camp. State and local agencies have guided and assisted with the development of our plan to keep everyone as safe as possible.

Q: What about the drive to camp? How will Scouts get to camp?

It's a personal decision that a family will have to make. One family may be comfortable with their child riding in a car with other Scouts. Another family may not be comfortable with that and will drive their child to camp themselves.

Q: How are you treating the pool and other equipment that is used as a part of the program offerings?

Materials will be cleaned in between sessions. Scouts will not be sharing items. The number of Scouts in the pool at one time is diminished. Scouts and leaders are asked to assist in the cleaning of items around camp. This is a team effort, and everyone will work together for the safety of all.

Part A: Informed Consent, Release Agreement, and Authorization

Full name: _____

Date of birth: _____

High-adventure base participants:

Expedition/crew No.: _____

or staff position: _____

Informed Consent, Release Agreement, and Authorization

I understand that participation in Scouting activities involves the risk of personal injury, including death, due to the physical, mental, and emotional challenges in the activities offered. Information about those activities may be obtained from the venue, activity coordinators, or your local council. I also understand that participation in these activities is entirely voluntary and requires participants to follow instructions and abide by all applicable rules and the standards of conduct.

In case of an emergency involving me or my child, I understand that efforts will be made to contact the individual listed as the emergency contact person by the medical provider and/or adult leader. In the event that this person cannot be reached, permission is hereby given to the medical provider selected by the adult leader in charge to secure proper treatment, including hospitalization, anesthesia, surgery, or injections of medication for me or my child. Medical providers are authorized to disclose protected health information to the adult in charge, camp medical staff, camp management, and/or any physician or health-care provider involved in providing medical care to the participant. Protected Health Information/Confidential Health Information (PHI/CHI) under the Standards for Privacy of Individually Identifiable Health Information, 45 C.F.R. §§160.103, 164.501, etc. seq., as amended from time to time, includes examination findings, test results, and treatment provided for purposes of medical evaluation of the participant, follow-up and communication with the participant's parents or guardian, and/or determination of the participant's ability to continue in the program activities.

(If applicable) I have carefully considered the risk involved and hereby give my informed consent for my child to participate in all activities offered in the program. I further authorize the sharing of the information on this form with any BSA volunteers or professionals who need to know of medical conditions that may require special consideration in conducting Scouting activities.

With appreciation of the dangers and risks associated with programs and activities, on my own behalf and/or on behalf of my child, I hereby fully and completely release and waive any and all claims for personal injury, death, or loss that may arise against the Boy Scouts of America, the local council, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with any program or activity.

I also hereby assign and grant to the local council and the Boy Scouts of America, as well as their authorized representatives, the right and permission to use and publish the photographs/film/videotapes/electronic representations and/or sound recordings made of me or my child at all Scouting activities, and I hereby release the Boy Scouts of America, the local council, the activity coordinators, and all employees, volunteers, related parties, or other organizations associated with the activity from any and all liability from such use and publication. I further authorize the reproduction, sale, copyright, exhibit, broadcast, electronic storage, and/or distribution of said photographs/film/videotapes/electronic representations and/or sound recordings without limitation at the discretion of the BSA, and I specifically waive any right to any compensation I may have for any of the foregoing.

Every person who furnishes any BB device to any minor, without the express or implied permission of the parent or legal guardian of the minor, is guilty of a misdemeanor. (California Penal Code Section 19915[a]) My signature below on this form indicates my permission.

I give permission for my child to use a BB device. (Note: Not all events will include BB devices.)

☐ Checking this box indicates you DO NOT want your child to use a BB device.



NOTE: Due to the nature of programs and activities, the Boy Scouts of America and local councils cannot continually monitor compliance of program participants or any limitations imposed upon them by parents or medical providers. However, so that leaders can be as familiar as possible with any limitations, list any restrictions imposed on a child participant in connection with programs or activities below.

List participant restrictions, if any: _____

☐ None

I understand that, if any information I/we have provided is found to be inaccurate, it may limit and/or eliminate the opportunity for participation in any event or activity. If I am participating at Philmont Scout Ranch, Philmont Training Center, Northern Tier, Sea Base, or the Summit Bechtel Reserve, I have also read and understand the supplemental risk advisories, including height and weight requirements and restrictions, and understand that the participant will not be allowed to participate in applicable high-adventure programs if those requirements are not met. The participant has permission to engage in all high-adventure activities described, except as specifically noted by me or the health-care provider. If the participant is under the age of 18, a parent or guardian's signature is required.

Participant's signature: _____ Date: _____

Parent/guardian signature for youth: _____ Date: _____

(If participant is under the age of 18)

Complete this section for youth participants only:

Adults Authorized to Take Youth to and From Events:

You must designate at least one adult. Please include a phone number.

Name: _____

Name: _____

Phone: _____

Phone: _____

Adults NOT Authorized to Take Youth to and From Events:

Name: _____

Name: _____

Phone: _____

Phone: _____



Prepared. For Life.®

Part B1: General Information/Health History

Full name: _____

Date of birth: _____

High-adventure base participants:

Expedition/crew No.: _____

or staff position: _____

Age: _____ Gender: _____ Height (inches): _____ Weight (lbs.): _____

Address: _____

City: _____ State: _____ ZIP code: _____ Phone: _____

Unit leader: _____ Unit leader's mobile #: _____

Council Name/No.: _____ Unit No.: _____

Health/Accident Insurance Company: _____ Policy No.: _____



Please attach a photocopy of both sides of the insurance card. If you do not have medical insurance, enter "none" above.

In case of emergency, notify the person below:

Name: _____ Relationship: _____

Address: _____ Home phone: _____ Other phone: _____

Alternate contact name: _____ Alternate's phone: _____

Health History

Do you currently have or have you ever been treated for any of the following?

Yes	No	Condition	Explain
<input type="checkbox"/>	<input type="checkbox"/>	Diabetes	Last HbA1c percentage and date: _____ Insulin pump: Yes <input type="checkbox"/> No <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Hypertension (high blood pressure)	
<input type="checkbox"/>	<input type="checkbox"/>	Adult or congenital heart disease/heart attack/chest pain (angina)/heart murmur/coronary artery disease. Any heart surgery or procedure. Explain all "yes" answers.	
<input type="checkbox"/>	<input type="checkbox"/>	Family history of heart disease or any sudden heart-related death of a family member before age 50.	
<input type="checkbox"/>	<input type="checkbox"/>	Stroke/TIA	
<input type="checkbox"/>	<input type="checkbox"/>	Asthma/reactive airway disease	Last attack date: _____
<input type="checkbox"/>	<input type="checkbox"/>	Lung/respiratory disease	
<input type="checkbox"/>	<input type="checkbox"/>	COPD	
<input type="checkbox"/>	<input type="checkbox"/>	Ear/eyes/nose/sinus problems	
<input type="checkbox"/>	<input type="checkbox"/>	Muscular/skeletal condition/muscle or bone issues	
<input type="checkbox"/>	<input type="checkbox"/>	Head injury/concussion/TBI	
<input type="checkbox"/>	<input type="checkbox"/>	Altitude sickness	
<input type="checkbox"/>	<input type="checkbox"/>	Psychiatric/psychological or emotional difficulties	
<input type="checkbox"/>	<input type="checkbox"/>	Neurological/behavioral disorders	
<input type="checkbox"/>	<input type="checkbox"/>	Blood disorders/sickle cell disease	
<input type="checkbox"/>	<input type="checkbox"/>	Fainting spells and dizziness	
<input type="checkbox"/>	<input type="checkbox"/>	Kidney disease	
<input type="checkbox"/>	<input type="checkbox"/>	Seizures or epilepsy	Last seizure date: _____
<input type="checkbox"/>	<input type="checkbox"/>	Abdominal/stomach/digestive problems	
<input type="checkbox"/>	<input type="checkbox"/>	Thyroid disease	
<input type="checkbox"/>	<input type="checkbox"/>	Skin issues	
<input type="checkbox"/>	<input type="checkbox"/>	Obstructive sleep apnea/sleep disorders	CPAP: Yes <input type="checkbox"/> No <input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	List all surgeries and hospitalizations	Last surgery date: _____
<input type="checkbox"/>	<input type="checkbox"/>	List any other medical conditions not covered above	



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Part B2: General Information/Health History

Full name: _____

Date of birth: _____

High-adventure base participants:

Expedition/crew No.: _____

or staff position: _____

Allergies/Medications

DO YOU USE AN EPINEPHRINE AUTOINJECTOR? Exp. date (if yes) _____ ☐ YES ☐ NODO YOU USE AN ASTHMA RESCUE INHALER? Exp. date (if yes) _____ ☐ YES ☐ NO

Are you allergic to or do you have any adverse reaction to any of the following?

Yes	No	Allergies or Reactions	Explain	Yes	No	Allergies or Reactions	Explain
<input type="checkbox"/>	<input type="checkbox"/>	Medication		<input type="checkbox"/>	<input type="checkbox"/>	Plants	
<input type="checkbox"/>	<input type="checkbox"/>	Food		<input type="checkbox"/>	<input type="checkbox"/>	Insect bites/stings	

List all medications currently used, including any over-the-counter medications.

☐ Check here if no medications are routinely taken. ☐ If additional space is needed, please list on a separate sheet and attach.

Medication	Dose	Frequency	Reason

☐ YES ☐ NO Non-prescription medication administration is authorized with these exceptions: _____

Administration of the above medications is approved for youth by:

_____/_____
Parent/guardian signature MD/DO, NP, or PA signature (if your state requires signature)

Bring enough medications in sufficient quantities and in the original containers. Make sure that they are NOT expired, including inhalers and EpiPens. You SHOULD NOT STOP taking any maintenance medication unless instructed to do so by your doctor.

Immunization

The following immunizations are recommended. Tetanus immunization is required and must have been received within the last 10 years. If you had the disease, check the disease column and list the date. If immunized, check yes and provide the year received.

Yes	No	Had Disease	Immunization	Date(s)
<input type="checkbox"/>	<input type="checkbox"/>		Tetanus	
<input type="checkbox"/>	<input type="checkbox"/>		Pertussis	
<input type="checkbox"/>	<input type="checkbox"/>		Diphtheria	
<input type="checkbox"/>	<input type="checkbox"/>		Measles/mumps/rubella	
<input type="checkbox"/>	<input type="checkbox"/>		Polio	
<input type="checkbox"/>	<input type="checkbox"/>		Chicken Pox	
<input type="checkbox"/>	<input type="checkbox"/>		Hepatitis A	
<input type="checkbox"/>	<input type="checkbox"/>		Hepatitis B	
<input type="checkbox"/>	<input type="checkbox"/>		Meningitis	
<input type="checkbox"/>	<input type="checkbox"/>		Influenza	
<input type="checkbox"/>	<input type="checkbox"/>		Other (i.e., Hib)	
<input type="checkbox"/>	<input type="checkbox"/>		Exemption to immunizations (form required)	

Please list any additional information about your medical history:

DO NOT WRITE IN THIS BOX.

Review for camp or special activity.

Reviewed by: _____

Date: _____

Further approval required: ☐ Yes ☐ No

Reason: _____

Approved by: _____

Date: _____



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Part C: Pre-Participation Physical

This part must be completed by certified and licensed physicians (MD, DO), nurse practitioners, or physician assistants.

Full name: _____

Date of birth: _____

High-adventure base participants:

Expedition/crew No.: _____

or staff position: _____



You are being asked to certify that this individual has no contraindication for participation in a Scouting experience. For individuals who will be attending a high-adventure program, including one of the national high-adventure bases, please refer to the supplemental information on the following pages or the form provided by your patient. You can also visit www.scouting.org/health-and-safety/ahmr to view this information online.

Please fill in the following information:

	Yes	No	Explain
Medical restrictions to participate	<input type="checkbox"/>	<input type="checkbox"/>	

Yes	No	Allergies or Reactions	Explain
<input type="checkbox"/>	<input type="checkbox"/>	Medication	
<input type="checkbox"/>	<input type="checkbox"/>	Food	

Yes	No	Allergies or Reactions	Explain
<input type="checkbox"/>	<input type="checkbox"/>	Plants	
<input type="checkbox"/>	<input type="checkbox"/>	Insect bites/stings	

Height (inches)	Weight (lbs.)	BMI	Blood Pressure	Pulse
			/	

	Normal	Abnormal	Explain Abnormalities
Eyes	<input type="checkbox"/>	<input type="checkbox"/>	
Ears/nose/throat	<input type="checkbox"/>	<input type="checkbox"/>	
Lungs	<input type="checkbox"/>	<input type="checkbox"/>	
Heart	<input type="checkbox"/>	<input type="checkbox"/>	
Abdomen	<input type="checkbox"/>	<input type="checkbox"/>	
Genitalia/hernia	<input type="checkbox"/>	<input type="checkbox"/>	
Musculoskeletal	<input type="checkbox"/>	<input type="checkbox"/>	
Neurological	<input type="checkbox"/>	<input type="checkbox"/>	
Skin issues	<input type="checkbox"/>	<input type="checkbox"/>	
Other	<input type="checkbox"/>	<input type="checkbox"/>	

Examiner's Certification

I certify that I have reviewed the health history and examined this person and find no contraindications for participation in a Scouting experience. This participant (with noted restrictions):

True	False	Explain
<input type="checkbox"/>	<input type="checkbox"/>	Meets height/weight requirements.
<input type="checkbox"/>	<input type="checkbox"/>	Has no uncontrolled heart disease, lung disease, or hypertension.
<input type="checkbox"/>	<input type="checkbox"/>	Has not had an orthopedic injury, musculoskeletal problems, or orthopedic surgery in the last six months or possesses a letter of clearance from his or her orthopedic surgeon or treating physician.
<input type="checkbox"/>	<input type="checkbox"/>	Has no uncontrolled psychiatric disorders.
<input type="checkbox"/>	<input type="checkbox"/>	Has had no seizures in the last year.
<input type="checkbox"/>	<input type="checkbox"/>	Does not have poorly controlled diabetes.
<input type="checkbox"/>	<input type="checkbox"/>	If planning to scuba dive, does not have diabetes, asthma, or seizures.

Examiner's signature: _____ Date: _____

Examiner's printed name: _____

Address: _____

City: _____ State: _____ ZIP code: _____

Office phone: _____

Height/Weight Restrictions

If you exceed the maximum weight for height as explained in the following chart and your planned high-adventure activity will take you more than 30 minutes away from an emergency vehicle/accessible roadway, you may not be allowed to participate.

Maximum weight for height:

Height (inches)	Max. Weight	Height (inches)	Max. Weight	Height (inches)	Max. Weight	Height (inches)	Max. Weight
60	166	65	195	70	226	75	260
61	172	66	201	71	233	76	267
62	178	67	207	72	239	77	274
63	183	68	214	73	246	78	281
64	189	69	220	74	252	79 and over	295



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CIRCLE TEN COUNCIL

Health Facility-Lodge Procedure

This health facility/lodge procedure is an addendum to any already existing document(s) and/or procedure(s) used in Circle Ten Council camps. This document is related specifically to health facility/lodge procedures in 2020 and COVID-19 specifically. Where there are any inconsistencies with any local, state, or federal laws/requirements then this document becomes a second, or tertiary, document in those areas. Finally, this is a living document and will be updated as needed. Please contact the Circle Ten Council to ensure that the most current version of this document is being used.

General Procedures:

As stated above, these procedures are meant to supplement any already existing Circle Ten Council document(s) used for the operations of camp health facility/lodge. As a general rule, the following will happen at all Circle Ten Council camp health facility/lodge.

- Should the person (camper, staffer, volunteer, etc.) need **EMERGENCY** assistance from the camp's health facility/lodge personnel then that emergency assistance shall be treated first and foremost. Once the emergency assistance has been handled to a sufficient level, as determined by the camp's health facility/lodge personnel and assuming the person-in-need is still on camp property, then the process below shall apply.
- All persons entering the camp's health facility/lodge needing medical assistance, regardless of level of assistance, shall be screened for COVID-19. This COVID-19 screening will be the standard camp screening and will include a temperature check of the person.
 - Should all COVID-19 screening questions come back normal, as well as the temperature of the person, then the camp's health facility/lodge personnel shall provide standard medical assistance.
- Should, after completing a COVID-19 screening, with temperature check, a person has an abnormal result then that person shall be put into temporary quarantine.
 - Where possible, this temporary quarantine should be in a separate room. If this is not possible then this person in temporary quarantine shall be placed in a part of the camp's health facility/lodge as to minimize exposure to the council's camp's health facility/lodge personnel and any additional persons entering the camp's health facility/lodge.
 - This person will remain in temporary quarantine until such time a normal screening result is received (see below for procedure for additional screenings)

or this person required to leave camp (see below for criteria for requiring a person to leave camp).

- Should a person report an abnormal screening then it is required that any of the camp's health facility/lodge personnel wear all appropriate personal protection equipment (PPE) while in the camp's health facility/lodge. PPE will be worn continuously by the camp's health facility/lodge personnel while in the camp's health facility/lodge until a subsequent COVID-19 screening comes back with a normal result.
- Should a person report an abnormal screening then a second screening should be done after adequate time necessary, as determined by the camp's health facility/lodge personnel.
- A second COVID-19 screening shall be done after adequate time has passed since the first COVID-19 screening, as determined by the camp's health facility/lodge personnel.
- If this second COVID-19 screening returns a normal result, then camp's health facility/lodge personnel can remove PPE and the person in question can be helped with normal medical assistance needed.
- If the person has a second abnormal COVID-19 screening and is a youth member then that youth's parent/guardian will be contacted via phone. The parent/guardian will be informed of what warranted the call. The parent/guardian will be told of the procedure and that if a third COVID-19 screening is preformed with an abnormal result then that youth will be required to leave camp. As is always the case, a parent/guardian can choose to pick up his/her youth at anytime during camp thus removing the youth from camp (permanently).
- A person who has a second COVID-19 screening with an abnormal result shall have a third, and final COVID-19 screening. Again, this third COVID-19 screening should be repeated after adequate time has passed since the second COVID-19 screening, as determined by the camp's health facility/lodge personnel.
- Should a person have 3 abnormal COVID-19 screenings during a 24-hour period, again with adequate time in between each COVID-19 screening being determined by the camp's health facility/lodge personnel, then that person shall be required to leave camp (see below on criteria to return to camp and who can return to camp).
 - A parent/guardian, in the case of youth, or responsible adult, in the case of 21+ aged adult, can choose to have the camp transport the person to a medical

facility (i.e. via ambulance) or can choose to come pick-up the person in question.

- This pickup must be within 8 hours of being informed that the person is to leave camp.
 - Should no one be able to pick up the person in question within 8 hours then the camp shall transport the person to a medical facility (i.e. via ambulance).
- All persons who are required to leave camp due to 3 abnormal COVID-19 screenings within a 24-hour period shall be considered to have COVID-19 until said persons can be evaluated by a medical professional. As such all cases will be reported to the appropriate local health authorities in both the camp's county and the person's county of residence.
 - All staffers who are required to leave camp due to 3 abnormal COVID-19 screenings within a 24-hour and wish to return to camp must do the following in order to return to camp (the options below are available to staff only; campers, whether youth or adult, who are required to leave camp due to 3 abnormal COVID-19 screenings will not be allowed back into camp):
 - Complete an isolation period of 14 days, without pay, not on camp property
 - OR**
 - Must obtain a medical professional's note clearing those individuals to return to camp based upon an approved COVID-19 test.
 - Anytime any person receives an abnormal COVID-19 screening that information will be logged in the *BSA First Aid Log* by the camp's health facility/lodge personnel.
 - Except for emergency cases, as defined by the camp's health facility/lodge personnel, a COVID-19 screening, and any subsequent steps, should be the first action performed prior to administering medical assistance.

2020 Circle Ten Council Resident Camp

Arrival/Check in Procedure

1. When the troop gathers for summer camp departure, Scoutmaster (SM) or other designated adult over 21 years of age reviews the “Pre-event Medical Screening Checklist” with each scout individually with the scout’s parent or legal guardian present
2. If during any part of the review they do not meet the standards, then the scout is NOT allowed to travel and come to camp
3. As the troop arrives a camp staff member will meet them on the road into camp and ask if they did the pre-event screening with every person before they left and did everyone that is with them pass that pre-screening?
 - a. If they say “yes, we have done prescreening”, the staffer radios down to HQ w/ the troop number that is arriving, and the troop is released to the parking lot
 - b. If they say “no, they have not done pre-screening”, they pull off to the side of the road and have them conduct the pre-screening right there, before they go all the way into camp
4. The pre-assigned Camp Staff troop guide will meet them in the parking lot
5. One Adult will take adult YPT paperwork and final troop roster to the check in office for standard check in – Final counts, wristbands, other camp info
6. Second Adult brings Health Forms with “Consent to transport” and “At risk” statements attached to the medical officer for review
 - a. Adult leader will address any health concerns that the camp health officer needs to be aware of
 - b. Camp Medical officer or designee checks for completeness of all medical forms and proper attachments
7. While this is happening the Senior Patrol Leader (with adult assistance as necessary) will have all scouts unload from vehicles and form a cue at a nearby pavilion close to the health lodge
8. Using no touch forehead thermometers staff will take the temperature and record of each scouts while the Second Adult is reviewing health forms with the camp health officer
9. Once staff and medic are satisfied that all criteria have been met, they are released to their Camp Staff Troop Guide
10. Troop guide will then escort troop to campsite and have scouts change into swimsuits
11. Troop guide will then escort troops to the swim check area for swim checks
12. Troop guide will then escort troops on a tour of camp and program facilities
13. Troop guide will make sure they have their assigned mealtime and then escort them back to campsite.

Check in During Week

1. All participants arriving outside of their regular troop check-in should park in the parking lot and check in to the office with:
 - YPT paperwork for adults
 - Parts A, B, and C medical form for everyone
 - Consent to transport for youth
 - At Risk acknowledgement.
2. Give your name and troop number and let them know you need to check in.
3. They will go through the Pre-event screening checklist and will check your temperature
4. If you meet the screening criteria, you will be asked to enter your information in to the check-in log and told which campsite your troop is in
5. You will be given direction to your campsite and a camp map
6. You will be able to make arrangements to transport your gear if necessary